



## ARIZONA CORPORATION COMMISSION

### FOREIGN LIMITED LIABILITY COMPANY FILING CHECKLIST

See A.R.S. §29-601 et seq.

#### Company Name

- ☐ Check name for availability using the preliminary name search instructions on our web site at [www.cc.state.az.us/corp/filings/namingpolicy.htm](http://www.cc.state.az.us/corp/filings/namingpolicy.htm)
- ☐ Attach copy of Trade name Certificate, Assignment if applicable, or attach completed Declaration of Tradename Holder.
- ☐ Make sure company name has the appropriate corporate ending pursuant A.R.S. §§29-602.A. and 29-804.
- ☐ Attach resolution adopting fictitious name. Must be approved and signed by a manager if management is vested in managers or by members if management is reserved to members.

#### Application for Registration

- ☐ Indicate the exact name of the foreign limited liability company.
- ☐ Indicate the fictitious name adopted for use in Arizona, if the exact name is not available.
- ☐ Indicate the state, province or country in which the company is formed.
- ☐ Indicate the date of formation.
- ☐ Indicate the purpose of the company or the general character of business the company proposes to transact in Arizona.
- ☐ Indicate the name and address of the statutory agent in Arizona. If statutory agent has P.O. Box, then they must also provide a street address/location.
- ☐ Indicate if management is reserved to the members or vested in a manager(s).
  - ▶ If reserved to the members, indicate the name(s) and address(es) of the members.
  - ▶ If vested in a manager, indicate the name(s) and address(es) of the manager(s) AND the member(s) who own 20% or greater interest in the capital or profits of the company.
- ☐ Indicate the address of the office required to be maintained in the jurisdiction under the laws of which the company is organized, if required; or, if not required, then the address of the principal office of the company.
- ☐ Affix a signature. The document must be signed by a manager, member, or authorized agent.
- ☐ Affix signature of statutory agent (*acknowledge acceptance*).

#### Fees

- ☐ Attach check for filing fee. \$150.00. Additional \$35.00 for expedited services. Made Payable to the Arizona Corporation Commission.
- ☐ Execute check.
- ☐ Fees pursuant to A.R.S. §29-851.

#### Publication

- ☐ Publication is not required

#### Copies

- ☐ Attach a certificate of existence or document of similar import duly authenticated (within sixty (60) days) by the official having custody of corporate records in the state, province or county under whose laws the corporation is incorporated (AZ Const. Art. XIV, §8).

**DO NOT PUBLISH  
THIS SECTION**

1. The company name must contain an ending which may be "limited liability company," "limited company," or the abbreviations "L.L.C.", "L.C.", "LLC" or "LC". If you are the holder or assignee of a tradename or trademark, attach Declaration of Tradename Holder form. If your name is not available for use in Arizona, you must adopt a fictitious name and provide a resolution adopting the name, which must be signed by a manager, member or authorized agent.

2. Provide the name of the state or jurisdiction under whose laws your company was formed.

3. Provide the date on which your company organized in the state or jurisdiction under whose laws it was formed.

4. Provide the general character of business you plan to transact in Arizona.

5. The statutory agent must provide a street address. If statutory agent has a P.O. Box, then they must also provide a street address/location.

The agent must consent to the appointment by executing the consent.

**APPLICATION FOR REGISTRATION  
OF A FOREIGN LIMITED LIABILITY COMPANY**

1. The name of the foreign limited liability company is:  
\_\_\_\_\_
- 1.a. If the exact name of the foreign limited liability company is not available for use in this state, then the fictitious name adopted for use by the limited liability company in Arizona is:  
\_\_\_\_\_  
(FN)
2. The company is organized under the laws of: \_\_\_\_\_  
(State)
3. The date of the company's formation is: \_\_\_\_\_
4. The purpose of the company or the general character of business it proposes to transact in Arizona is:  
\_\_\_\_\_  
\_\_\_\_\_
5. The name and street address of the statutory agent for the foreign limited liability company in Arizona is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACCEPTANCE OF APPOINTMENT BY STATUTORY AGENT**

I, \_\_\_\_\_, having been designated to act as statutory  
(Print Name)  
agent, hereby consent to act in that capacity until removed or resignation is submitted in  
accordance with the Arizona Revised Statutes.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[If signing on behalf of a company serving as  
statutory agent, print company name here]

6. Check which management structure will be applicable to your company. Provide name, title and address for each person.

Name:

Address:

City, State, Zip:

Attach a certificate of existence or document of similar import duly authenticated (within sixty (60) days) by the official having custody of corporate records in the state, province or county under whose laws the corporation is incorporated (AZ Const. Art. XIV, §8).

Your fax and phone number is optional.

7. If the jurisdiction under the law of which your company is formed, you must provide the address of the principle office of the company, in whatever state or jurisdiction it is located.

The application must be signed by a member, manager or duly authorized agent.

See A.R.S. §29-601 et seq. for more info.

LL:0005  
Rev. 09/05

## 6. Management



Management of the limited liability company is **vested in a manager or managers**. The names and addresses of each person who is a manager AND each member who owns a twenty percent or greater interest in the capital or profits of the limited liability company are:

[ ] member [ ] manager

[ ] member [ ] manager

[ ] member [ ] manager

[ ] member [ ] manager



Management of the limited liability company is **reserved to the members**.  
The names and addresses of each person who is a member are:

[ ] member

[ ] member

[ ] member

[ ] member

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

7. The address of the office required to be maintained in the jurisdiction under the laws of which the company is organized, if required; or, if not required, the address of the principal office of the company is:

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[Print Name]

(Check One) ☐ Member ☐ Manager ☐ Authorized Agent